

**From:** [Cody, Emily](#)  
**To:** [Skinner, Ryan](#); [Beckham, Jerrell](#)  
**Cc:** [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#); [Hilty, Michael](#)  
**Subject:** AAAS 1111 & 1112  
**Date:** Wednesday, September 28, 2022 7:31:00 AM  
**Attachments:** [image001.png](#)

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Good morning,

On Wednesday, September 14, the Arts and Humanities Panel 2 of the ASC Curriculum Committee reviewed the proposals for AAAS 1111 & 1112. Please find below the Panel's feedback for these proposals. {N.B. **Contingencies (bolded)** require revision and resubmission to the Panel chair, while *recommendations (italicized)* or comments are suggestions from the Panel that an instructor can implement at their discretion when the course is taught.}

AAAS 1111 | Unanimously approved with *six (6) recommendations*

- *RECOMMENDATION: On page 2 of the syllabus, the Panel suggests adding the full title for the GEN category — Historical and Cultural Studies (not just “Cultural Studies,” as currently stated) — in order to avoid student confusion.*
- *RECOMMENDATION: The Panel kindly asks if the department actually does intend to offer this course at any and all lengths, as currently checked off on the curriculum.osu.edu form? The 4-week model, for instance, would be especially vigorous re: ensuring proper contact hours, pacing of assignments, etc. — so the Panel wanted to bring this to the department's attention in the event that all of these lengths of delivery for the course were selected in error.*
- *RECOMMENDATION: The Panel notes that the response paper assignment description includes detailed expectations such as the estimated length of each response, but the midterm and final exam descriptions do not include a similarly stated target length to guide students; the Panel suggests adding this information accordingly for the midterm and final exam.*
- *RECOMMENDATION: The Panel found the relationship between participation, attendance, and the discussion board components of students' grades ambiguous — since sometimes these elements are grouped together in one part of the syllabus but appear separated in others. Accordingly, the Panel suggests clearly defining these three items separately to avoid confusion, articulating how they relate to each other (whether overlapping and/or completely different elements) to ensure that terminology and percentages are consistent throughout the syllabus.*
- *RECOMMENDATION: On page 10 of the syllabus, the Panel notes that the Disability Services statement appears in all-caps; members recommend revising this since, ironically, all-caps text could lead to screen readers treating these words as acronyms, thereby creating new and different accessibility issues for certain students.*
- *RECOMMENDATION: The Panel had some difficulty reading the syllabus with the varying number of fonts that appear throughout the document, and kindly suggest using a more a more standard and consistent typeface.*

AAAS 1112 | Unanimously approved with *five (5) recommendations*

- *RECOMMENDATION: The Panel kindly asks if the department actually does intend to offer this course at any and all lengths, as currently checked off on the curriculum.osu.edu form? The 4-week model, for instance, would be especially vigorous re: ensuring proper contact hours, pacing of assignments, etc. — so the Panel wanted to bring this to the department’s attention in the event that all of these lengths of delivery for the course were selected in error.*
- *RECOMMENDATION: The Panel notes that the response paper assignment description includes detailed expectations such as the estimated length of each response, but the midterm and final exam descriptions do not include a similarly stated target length to guide students; the Panel suggests adding this information accordingly for the midterm and final exam.*
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- *RECOMMENDATION: The Panel had some difficulty reading the syllabus with the varying number of fonts that appear throughout the document, and kindly suggest using a more a more standard and consistent typeface.*

AAAS 1111 & 1112 will continue through the approval process.

Should you have any questions about the feedback of the Panel, please feel free to contact Eugenia Romero (faculty Chair of the A&H2 Panel; cc’d on this e-mail) or me.

Best,  
Emily



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